

Nadder Centre Board meeting
Tisbury & District Sports Centre
6pm, Wednesday 10th August 2016

Meeting notes and actions

NCB members present: Cllr Tony Deane (TD), David Wood (DW), Sally Naish (SN), Felicity Corp (FC), Clare Barham (CB).

Wiltshire Council Officers: Steve Harris (SH)

Agenda item	Notes and actions	Who?
1. Apologies	Peter Smart, David Lacey, Richard Beattie, Liz Coyle-Camp, Craig Angel sent apologies.	
2. Notes/actions from previous meeting	<p>SH provided update on actions from previous meeting.</p> <ul style="list-style-type: none"> - Crockery, cutlery and wine glasses have been ordered (100 of each item). - Move in programme has been shared with NCB members. - CA/SH have site meeting with Army Cadets on 15.08.16 to discuss options further. - Room names agreed at Area Board meeting on 27.07.16 – Dunworth (original name of school), Frankland (after Roy, previous Headteacher), Mere, Wilton, Berwick, Stourton, Barford, Chalke (locations in the surrounding area). - Moviola have already booked other halls for 2016 but have agreed in principle to use the Nadder Hall after this at an agreed one-off lower fee, to be discussed further following feedback from the event. - Have already received more than 20 requests for tours of the building for local community groups/Parish Councils/local publications. - The main promotional work for the Nadder Centre will be led by Wiltshire Council's Communications (Marketing) team. <p>FC advised 7 new volunteers recruited for library.</p> <p>RB had written with his apologies that the previous minutes should be updated to include the library footfall figure. This has been confirmed by the Library service as being 12,000 in the last full year. RB requested that other benchmark figures should also be on record.</p>	
3. Build progress update	<p>SH provided update.</p> <p>Programme dates remain unchanged. Full handover due 15th August. Snagging and phase 2 ongoing, currently due to end 15th September.</p> <p>Signage will be done w/b 15th August, both external and internal.</p> <p>Pre-school open days on 12th/13th August.</p> <p>Front entrance area due to be completed before 16th August.</p> <p>Leisure due to operate in new building from 23rd August.</p>	

	<p>AV and Pulse equipment now installed. Training for leisure staff ongoing. Wifi up and running by end of 10th August. Water issue – will be monitored.</p> <p>FC advised current library closing on 3rd September. 7th/8th want open day for volunteers. 10th Sept – open day launch.</p> <p>TD suggested trip to see another library for volunteers. Suggested minibus trip, to be funded? ACTION - SH to ask library service for advice on best library to visit.</p>	SH
4. Business Incubation Units	<p>SH advised that 4 registered interest forms have been returned, 8/9 expressions of interest overall. 4 tours taking place on 16th August. Lease agreements now drawn up. TEN staff will assist for a period of time in order to help Nadder Centre staff get up to speed.</p>	
5. Army Cadets	<p>SH advised site visit planned for 15th August.</p>	
6. Tisbus	<p>TD advised that with likely future scaling back of public transport community transport will become more and more important. TD expressed desire to have Isobel involved in the project again with a focus on recruiting local volunteers. TD acknowledged FC's role in supporting library volunteers. ACTION – TD to liaise with Isobel. SN involved with local Link Scheme. NCB members agreed that Tisbus would ideally be based at the centre in the future.</p>	TD
7. Café/food offering	<p>SH advised that Wiltshire Council currently looking at costed options with preference to use local supplier if possible.</p> <p>SH reported back on site visit by Nadder Valley Pizzas – further investment would be required in order for the site to be suitable for them to operate out of. NCB members agreed that local pizza provider who operates mobile service at Beckford Arms/The Bennet should be explored as an option. ACTION – SH to make enquiries.</p>	SH
8. Tisbury History Society update	<p>SH advised site visit is arranged for 25th August. Proposal for a lease arrangement has been agreed in principle.</p> <p>TD suggested opportunity for future link up with Salisbury museum.</p>	
9. Nadder Centre promotion	<p>SH advised roadside banners/posters being drawn up, using list of locations suggested by NCB members.</p>	
10. Community engagement update	<p>SH repeated that interest in tours is being registered with more than 20 groups already signed up.</p>	
11. AOB	<p>TD asked whether plans for the current library building have been finalised. FC advised that Parish Council are currently in conversation with Reading Room Trust but could not share any details at this time. Tony suggested that any works to bring property back to original standard could potentially be diverted for new usage.</p>	

	<p>DW asked about Weaveland Road, would it just be patched. TD advised patching may happen for time being but would need to be re-done before grand opening next year.</p> <p>David suggested a suggestions box on reception to capture initial feedback from members of the public. ACTION – SH to request.</p> <p>Next meeting to take place on Monday 12th September, 6pm at the Nadder Centre (room to be confirmed).</p>	SH
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